

DOD PARKING RECORD/RECEIPT	
(SEE REVERSE FOR INSTRUCTIONS)	
FOR OFFICE USE	
1. PERMIT NO.	
2. NAME (Last, first, MI) (PRINT)	
3. ROOM NO.	4. TELEPHONE EXT.
5. SIGNATURE	
FOR OFFICE USE	
STICKER CONTROL NO.	

DD FORM 2213  
1 OCT 79

1. CPC COPY

INSTRUCTIONS FOR PAYING MONTHLY PARKING FEE

- Items 1 thru 5 -- The assigned permit holder applying for paid sticker should enter permit number, (get number from your parking permit), name, room number, telephone extension, and SIGNATURE.
- Have all of the above completed prior to appearance at cashier window.
- Cashier will add sticker control number to record/receipt form.
- Cashier will provide payee with receipt copy and paid parking sticker.
- Keep receipt for your record.
- AFFIX paid parking sticker in upper left hand corner on the front of your parking permit. Display permit in vehicle in accordance with instructions on the back of your parking permit. Each new monthly sticker should be placed on top of the previous month.

ATTACHED